

Candidate:THIS FORM WILL BE PHOTOCOPIED. PLEASE TYPE OR WRITE CLEARLY IN BLACK

APPLICATION FORM FOR GRANTS/AWARDS IN THE FACULTY OF DIVINITY

ALL APPLICATIONS SHOULD BE SENT TO:

The Administrative Officer, Faculty of Divinity, University of Cambridge, West Road, Cambridge CB3 9BS

Candidates are requested to read the relevant Regulations (Statutes and Ordinances) and ensure that they have complied with them.

Please note that NONE of these funds (except the Steel, Wordsworth and Hedley Lucas) gives money for subsistence maintenance, fees or books except in cases of exceptional hardship (for which a case must be made, with supporting evidence).

If you are applying retrospectively, please attach your receipts. If you are applying in advance, you will need to supply the administrative officer with receipts on your return. All expenditure has to be supported by receipts.

Only those with an active affiliation to the Faculty will be given grants. Those who are not members of the Faculty will not receive funding. The Managers will not consider applications from students on the Tripos, BTh or Masters Degrees. Grants will only be made to graduate students up to the submission of their dissertation. The Managers do not pay for copy editing, and will only fund travel by taxi in exceptional circumstances such as late at night or for the transportation of large amounts of luggage. Applicants can apply to the meeting of Managers before or after the trip (but, if after, the application had to be submitted by the next meeting of the Managers after the trip to be funded). Students should attend language courses in Cambridge rather than abroad.

The Managers of the funds will consider applications from PhD students for help with the costs of research trips, academic conferences and special training not otherwise available within the University. These are subject to the following guidelines: a maximum of one UK academic conference a year for up to three years; and one overseas academic conference per student during their PhD research, plus a second overseas conference if they give a paper. Applicants must explain how the conference they propose to attend is relevant to their research, and applications should be supported by a reference from their supervisor. Proposals should be properly planned and costed and receipts should be requested and kept, as students must submit receipts to the Administrative Officer after completing their travel or training. Please note that the amounts of grants vary considerably depending for example on the location of a conference and there is no standard set amount. Normally the managers cover reasonable travel costs, conference fees and may contribute to food at the University's standard rate.

Many Colleges also have trust funds furnishing assistance to graduate students for travel and research. Both College and Faculty Trust Funds look more favourably on applications that seek support from more than one source.

TERMLY: Deadlines for applications submitted on a Termly basis: 15 Nov 2019, 21 Feb 2020, 22 May 2020
Some funds are restricted to candidates who are preparing to enter the Christian Ministry.

If you are preparing to enter the Christian Ministry, please give brief details here:

ALASDAIR CHARLES MACPHERSON FUND
(GENERAL)

BETHUNE-BAKER FUND
(GENERAL)

DIVINITY (GERMAN LANGUAGE) FUND
(GRADUATES – FOR THE STUDY OF GERMAN)

HORT MEMORIAL FUND
(Graduate – For Biblical, Hellenistics or Patristic fields)

THEOLOGICAL STUDIES FUND
(General)

N.b. applications for the following funds (Clerical) must be submitted by 21 Feb 2020

STEEL FUND
(Clerical)

WORDSWORTH FUND
(Clerical)

HEDLEY LUCAS FUND
(Clerical)

Candidate details:

Title: Surname First Name(s) Date of Birth College

.....

Cambridge Address

Home Address

.....

.....

E-MAIL:

DEGREE(S) OR UNIVERSITY EXAMS PASSED WITH DATES:

WHAT WAS THE DATE OF YOUR FIRST DEGREE?

PRESENT STATUS: Undergraduate / Post-Graduate / Other

Present course undertaken:

Date when present course began:

FACULTY IN WHICH YOU INTEND TO WORK/ARE WORKING:

DETAILS OF PROJECTED COURSE OR PROJECT FOR WHICH YOU SEEK ASSISTANCE:

(Use a separate sheet if necessary.)

NAME AND CONTACT DETAILS OF ONE PERSON FAMILIAR WITH YOUR WORK: N.B. The candidate must invite the referee to forward his/her reference directly to *The Administrative Officer, Faculty of Divinity*.

(No reference = no award!)

OTHER AWARDS: (Particulars of any other awards, scholarships, exhibitions or grants, including grants from other Faculty funds, **for which you are applying or have applied** in the present academic year, and the amount sought or granted.)

HAVE YOU APPLIED TO YOUR COLLEGE FOR FUNDING?

HAVE YOU RECEIVED FUNDING FROM THE FACULTY IN THE PAST AND, IF SO, HOW MUCH? IN WHAT CAPACITY HAVE YOU RECEIVED THIS FUNDING? AS A STUDENT OR MEMBER OF STAFF?

AMOUNT OF MONEY APPLIED FOR, WITH DETAILED BREAKDOWN OF COSTS:

(If necessary, give further details on a separate sheet.) Please give details of starting and end of travel.

ARE YOU PRESENTING A PAPER AT THE CONFERENCE FOR WHICH YOU ARE SEEKING FUNDING?

I DECLARE THAT THE INFORMATION CONTAINED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE AND CORRECT.

SIGNED.....

PRINT NAME.....DATE

UNIVERSITY OF CAMBRIDGE
FACULTY OF DIVINITY



FORM OF RECOMMENDATION
For Grants/Awards in the Faculty of Divinity
To be given by the candidate to the referee
(UTOs do not need to ask referees to write on their behalf)

The person named below has made application to the following Faculty funds for a grant in support of a project or programme of study.

GRANTS/AWARDS – FACULTY OF DIVINITY

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|---|--|---|
| <input type="checkbox"/> Alasdair Charles Macpherson Fund | <input type="checkbox"/> Divinity (German Language) Fund | <input type="checkbox"/> Theological Studies Fund |
| <input type="checkbox"/> Bethune-Baker Fund | <input type="checkbox"/> Hort Memorial Fund | |
| <input type="checkbox"/> Steel Fund | <input type="checkbox"/> Wordsworth Fund | <input type="checkbox"/> Hedley Lucas Fund |

NAME OF CANDIDATE: _____

COMMENTS OF REFEREE:

Signature of referee: _____

Position: _____

Please send the form to **The Administrative Officer, Faculty of Divinity, University of Cambridge, West Road, Cambridge CB3 9BS** by the following date:(To be filled in by the candidate).