

Please type all answers.

POSTGRADUATE STUDIES APPLICATION FORM FOR GRANTS/AWARDS IN THE FACULTY OF DIVINITY

ALL APPLICATIONS SHOULD BE SENT BY EMAIL TO:

Dr Peter Harland, The Administrative Officer, Faculty of Divinity, University of Cambridge, West Road,
Cambridge CB3 9BS

pjh42@cam.ac.uk

Terms and Conditions

The Managers of the funds will consider applications from PhD students until the time of the examination of their thesis. Exceptionally, applications will be considered from MPhil students for research activities essential to their dissertation, though not for conferences.

Many Colleges also have trust funds furnishing assistance to graduate students for travel and research. Both College and Faculty Trust Funds look more favourably on applications that seek support from more than one source.

Funding is intended to help with the costs of research trips, academic conferences and special training not otherwise available within the University. Normally the managers cover **reasonable travel costs, conference fees, reasonable childcare costs** (when attending an event), and **accommodation**.

A maximum of £500 is normally available within each academic session for attendance at UK conferences. A maximum of £1500 is available for attendance at overseas conferences throughout the total period of study. For part-time students, it is assumed that the same level of support will be offered but over a longer period.

Applicants should explain how the conference they propose to attend is relevant to their research, and applications should be supported by a reference from their supervisor. Proposals should be properly planned and costed.

The Managers do not pay for copy editing, and will only fund travel by taxi in exceptional circumstances such as late at night or for the transportation of large amounts of luggage. Students should attend language courses in Cambridge rather than abroad.

Applicants can apply to the meeting of Managers before or after the trip (but, if after, the application must be submitted by the next meeting of the Managers following the trip to be funded).

If you are applying retrospectively, please attach your receipts. If you are applying in advance, you will need to supply the administrative officer with receipts on your return. All expenditure must be supported by receipts.

Term deadlines for applications are 10 November 2022, 23 February 2023, and 19 May 2023.

APPLICATION FORM FOR GRANTS/AWARDS IN THE FACULTY OF DIVINITY

APPLICANT DETAILS:

Last Name: _____ First Name: _____

Title: _____

College: _____

Email: _____ Phone: _____

Date of first degree (essential for some awards): _____

Present Status: MPhil/PhD

Mode of study: Full time/Part Time

Year of study: 1/2/3/4/5

Some funds are restricted to candidates who are preparing to enter the Christian Ministry.
If you are preparing for ordination, please give brief details here:

SUMMARY OF ACTIVITY

Short title of Activity for which you seek assistance

(e.g., conference attendance; conference organization; language course, research visit):

Total amount applied for:

Have you applied to your College for funding? If not, please give reasons.

Are you presenting a paper at the conference for which you are seeking funding? Please provide details.

DETAILS OF COURSE OR PROJECT FOR WHICH YOU SEEK ASSISTANCE:

(Use a separate sheet if necessary.)

DETAILED BREAKDOWN OF COSTS:

(If necessary, give further details on a separate sheet.) Please give details of starting and end of travel.

NAME OF REFEREE

The candidate should invite the supervisor to forward a reference by email directly to *The Administrative Officer, Faculty of Divinity*.

DECLARATION

Print Name _____

Date: _____

**I DECLARE THAT THE INFORMATION CONTAINED ABOVE IS TO THE BEST OF MY KNOWLEDGE
TRUE AND CORRECT.**

Signature (applicants may use an electronic signature): _____

Updated, 15 March 2023

FORM OF RECOMMENDATION
For Grants/Awards in the Faculty of Divinity
To be given by the candidate to the referee
(UTOs do not need to ask referees to write on their behalf)

The person named below has made application to the following Faculty funds for a grant in support of a project or programme of study.

GRANTS/AWARDS – FACULTY OF DIVINITY

- | | | |
|---|--|---|
| <input type="checkbox"/> Alasdair Charles Macpherson Fund | <input type="checkbox"/> Divinity (German Language) Fund | <input type="checkbox"/> Theological Studies Fund |
| <input type="checkbox"/> Bethune-Baker Fund | <input type="checkbox"/> Hort Memorial Fund | |
| <input type="checkbox"/> Steel Fund | <input type="checkbox"/> Wordsworth Fund | <input type="checkbox"/> Hedley Lucas Fund |

NAME OF CANDIDATE: _____

COMMENTS OF REFEREE:

Signature of referee: _____

Position: _____

Please send the form to **The Administrative Officer, Faculty of Divinity, University of Cambridge, West Road, Cambridge CB3 9BS** by the following date:(To be filled in by the candidate).

Updated: 22.8.22